



BOARD OF DIRECTORS VOLUNTEER POSITION

GENERAL INFORMATION

The North Superior Workforce Planning Board is one of twenty-six Local Boards throughout Ontario mandated through the Ministry of Labour, Training and Skills Development to identify, assess, and prioritize the skills and knowledge needs of community, employers, and individual participants/learners in the local labour market through a collaborative, local labour market planning process.

MISSION STATEMENT

Engaging community partners in leading collaborative workforce development planning.

PURPOSE

To advise, govern, oversee policy and direction, and assist with the leadership and general promotion of the North Superior Workforce Planning Board in order to support the organization's mission and needs.

QUALIFICATIONS FOR DIRECTOR

- Canadian citizen, permanent resident or attending post-secondary education as an international student;
- Eighteen (18) years of age or older;
- Have regular access to a confidential method of electronic mail communication;
- Be a permanent resident of the area served by NSWPB. Or be employed or enrolled in post-secondary education within the area served by the NSWPB;
- Must be bondable;
- Must not be an undisclosed bankrupt.

LENGTH OF TERM

A Director of the Board will serve 2 years terms, to a maximum of 3 consecutive terms (6 Years).

MEETINGS AND TIME COMMITMENTS:

Board members can expect to spend a minimum of four hours a month on Board related activities (excluding July, August and December).

- Bi-monthly Board meetings which include NSWPB Board business. Meetings typically occur at 5:00 p.m. the last Thursday of alternating months;
- One Strategic Planning Session, typically occurring in the fall;



- Possibly two Board Professional Development sessions, typically on a weekend;
- Must serve on a minimum of one standing committee – meet monthly, excluding July, August, & December;
- Attending other community partner meetings.

EXPECTATIONS OF DIRECTORS

- Understand the Board vision, mandate, programs and functions;
- Attend and participate fully in all Board meetings and in the making of policy decisions;
- Ensure that the diversity of the community is reflected on the Board;
- Help communicate and promote NSWPB mission and programs to the community

SELECTION PROCESS:

The Directors of the NSWPB Board are recruited through an open application process to ensure demographic diversity reflective of the District of Thunder Bay.

A Recruitment and Selection Committee, appointed by the NSWPB Board of Directors, identifies gaps in representation on the NSWPB Board, targets applicants with the needed skills, knowledge, experience or connections, requests and discusses nominations, reviews application submissions, conducts interviews and makes recommendations to the Board on Director selection. New Directors are then appointed through a motion at a regular, strategic or Annual General Meeting of the full Board.

GOVERNANCE

The board values diversity in its members and their individual opinions; however, the board governs by a majority voting model.

ADDITIONAL INFORMATION

Please visit <https://www.nswpb.ca/about/board/nswpb-board-member-recruitment-and-selection/> for more information